



Unit Short Term Camping / Activity Request Form

Atlanta Area Council, BSA



AAC Program Center - 1800 Circle 75 Parkway SE, Atlanta, GA 30339

Request should be made at least four weeks in advance. A \$25 refundable reservation fee is required for units. With the completion of this form your unit must agree to abide by the practice of "Leave No-Trace" camping and by the instructions of the Camp Rangers or Campmasters. Facilities used must be cleaned and inspected prior to departure. If you must cancel your camping reservations, the unit must contact the Program Center prior to the date of arrival. Your unit agrees that the actual use of facilities / sites will be assigned by the Program Center. A **ROSTER** of all youth and adult participating must be given at check-in time. **Program Ctr. -(770) 989-8820- Ext -2010/2003/2009**

Unit Leader Information

Type/Unit # _____ District _____

Activity Leader _____

BALOO / Intro.Outdoor Ldr. Skills - **Trng Date** _____

Youth Protection Trng. (req) **Trng Date** _____

Address _____

City-State-ZIP _____

Phone (H) _____

Phone (W) _____

Email _____

Activity / Event Information

Activity Purpose: _____

Participation: # Youth Expected _____

Adults Expected _____

Total Participants Expected _____

Time/Date of Arrival _____

Time/Date of Depart _____

2nd - Leader Name _____

2nd - Leader Phone (H) _____

Note: Select the items/facilities that you require for your activity. Please be specific. Select time as required (2 hr. max)

Bert Adams Campsite Requested _____ Other Items (specify): _____

<input type="checkbox"/> OA Fire Ring _____ <input type="checkbox"/> Volleyball _____ <input type="checkbox"/> Arnold Pavilion _____	Time Requested: _____ <input type="checkbox"/> Main Fire Ring _____ <input type="checkbox"/> Archery _____ <input type="checkbox"/> _____ _____
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Jamison Jamison Campsite _____ Jamison East or West (Circle one)

Cub World Campsite Requested _____ Other Items (specify): _____

<input type="checkbox"/> Cub Tepees _____ <input type="checkbox"/> The Ship _____	Time Requested: _____ <input type="checkbox"/> Cub World Pavilion _____ <input type="checkbox"/> The Fort _____
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Woodruff Campsite Requested _____ Other Items (specify): _____

<input type="checkbox"/> Main Pavilion _____ <input type="checkbox"/> Nature Ctr./Pavilion _____ <input type="checkbox"/> Handicraft Pavilion _____ <input type="checkbox"/> Mtn. Man Pavilion _____	Time Requested: _____ <input type="checkbox"/> Old Fire Ring _____ <input type="checkbox"/> Archery _____ <input type="checkbox"/> Rifle Range Pavil. _____ <input type="checkbox"/> _____ _____
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Allatoona Campsite _____ *Aquatics: Attach Aquatics Base Form

Council Use Only:	Received	Approval	Response/Mailed	* Certification
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Rev. 7.14.03

Important Information:

Unit Camping/Activity Roster:

All units arriving at camp will be required to turn in a completed roster of youth and adult participants to the camp/activity leader. This leader will then turn them in to the Campmaster/Ranger.

When You Arrive at Camp:

Activity Leader should check-in with the Campmaster or Ranger. Be prepared to provide the following:

- Your confirmation form that was returned to you
- Confirm the scheduled time to pick-up equipment that was reserved.
- Confirm the scheduled time to return the equipment.

When You Are Ready To Depart (Check-Out):

Establish a Check-Out time with the Campmaster or Ranger

- Clean-up/organize your campsite/activity area
- Districts are responsible for all clean up.
- Contact the Campmaster or Ranger for additional instructions
- Turn in your completed Unit/Camp Activity Roster's

Equipment:

Districts must reserve equipment in advance. Pick-up and return of this equipment is the responsibility of the district. A specific time for pick-up and return of equipment will be communicated. Aquatics and Range equipment are available with prior request and trained leadership.

Parking Policies:

Parking is permitted in designated parking areas only. Parking is not allowed in any campsite, in front of restroom facilities, on the shoulders of camp roads, or in any area that would prohibit access by our camp rangers, camp staffs, or emergency vehicles. **Vehicles improperly parked will be subject to being ticketed or towed.**

Reservation Fee:

There are no reservation fee's required for District and Council Activities