

EGWA TAWA DEE LODGE 2018-2019 UNIT ELECTION TIMELINE

August 1 – October 31, 2018

1. Chapter Adviser designates adult adviser for Chapter Unit Relations Committee (URC) or Unit Elections Committee
2. Chapter Chief selects Scout to head elections team.
3. Chapters identify all Troops, Venture Crews and Sea Scout Ships in the District.
 - All troops should be in LodgeMaster; Venture Crews and Sea Scout Ships need to be added (*Adviser verifies*)
 - *Crew Advisers and Ship Skippers (the unit leaders) should be contacted by the URC adviser and:*
 - *Made aware that their youth members may be eligible for election to the OA beginning February 1, 2019 and what the requirements are;*
 - *Encourage unit leaders to begin compiling camping records for their members going back at least to February 1, 2017. Note: most Crews and Ships have not been keeping camping records and none of the Scouting software packages currently track camping nights for Venture or Sea Scouts;*
 - *For Sea Scouts, explain that “ship nights may be counted as camping.” Note that “ship nights” is an OA term, not one that has been traditionally used by the Sea Scouts. According to the National Chairman of the OA, “ship night means one overnight stay on a ship, while involved in the traditional activities of Sea Scouting.” The ship can be tied up to the dock.*
4. *Contact District Executive and District Chairman to determine when the District Roundtables will be and ask to be put on the agenda for a roundtable before the end of the year. Note: not all districts hold monthly roundtables and don't assume your Team can just show up to make a presentation at a Roundtable.*
5. Begin forming & training Chapter unit election teams:
 - Chapter Officers to assemble their election teams;
 - Provide team members with training, with Chapter Unit Relations support.
 - ALL TEAM MEMBERS MUST VIEW "Electing New Members Video" AT MINIMUM

September 14-16, 2018 - FALL FELLOWSHIP

- Elections training for Advisers & Youth members

November 2 – 4, 2018 - FALL INDUCTION WEEKEND

November 1, 2018 - January 31, 2019

1. Attend District Roundtables (in field uniform with OA sash)
 - Chapter officers explain the 2019 unit election cycle, procedures and forms.
 - Chapter advisers explain adult nomination process and forms.
 - Identify OA members in each troop, crew or ship (use LodgeMaster) and provide list to unit leaders.
 - If the unit has a Troop OA Representative Adviser, utilize him or her as a point of contact.
2. Chapters contact unit leaders (troops, crews and ships) to schedule unit elections. Note: crew and ship elections must be after February 1, 2019 [National OA policy].
 - *Adults talk to adults; youth talk to youth (YPT: no one-on-one contact)*
 - Don't give up after your first attempt!
 - At least four attempts should be made to contact a unit leader for scheduling unit election. Here is a list of attempts until a response is achieved:
 1. Scoutmaster (Email)
 2. Scoutmaster (Phone)
 3. Committee Chairman (Email)
 4. Committee Chairman (Phone)

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5. Current and former OA members in unit (email, phone, text)
3. Items to cover with unit leader:
 - Will unit have eligible Scouts? (If no, you still need to attend and visit unit, promote camp promotion [Lodge JTE item])
 - Schedule the election date with the unit leader.
 - Confirm the meeting day, time and the meeting location name and address
 - Ask if the unit has an OA Representative, and/or OA Rep. Adviser. Get their names and contact info.
 - Remind unit leader that at least 50% of the unit must show up for meeting night.

December (TBA), 2018 – Lodge unit election Letter sent to unit leaders

January 1, 2019 - Troop Elections Begin

January 5, 2019 – Lodge Leadership Development Day

- Election Team training

February 1, 2019 –Venture Crew and Sea Scout Ship elections begin

March 8 – 10, 2019 – Council Challenge 2019 Council Camporee

March 22, 2019 - Atlanta Area Council Scout Challenge Camporee

March 31, 2019 – Final day for unit elections

April 14, 2019 - LEC (date of LEC may change)

Deadline for all Unit Election Reports to be Submitted

1. Unit Election Report
2. Unit Election Evaluation
3. Candidate Youth & Young Adult Information forms

Adult Nominations Deadline

1. Unit Relations adviser collects adult nominations and reviews for completeness and insures that correct endorsements have been made by unit or district; submit to Chapter adviser
2. Chapter adviser reviews and approves nominations and submits to Lodge adviser.

April 1 – 30, 2019

1. Maintain contact with youth candidates; make them feel welcome
2. Notify adult candidates of their selection
3. Hold Chapter event for all candidates

May 3 – 5, 2019 – OA Spring Induction Weekend I

May 17 – 19, 2019 – OA Spring Induction Weekend II